

City of Great Bend
November 4, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Jessica Milsap, Jolene Biggs, Cory Urban, Dan Heath and Brock McPherson. Councilmember Barry Bowers arrived at 6:36pm. Absent was councilmember Dana Dawson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 21, 2019.
- b) **Claim's Warrant Register 11-4-19:** Covering 2019 bills to date in the amount of \$1,343,536.09.
- c) **Payroll Register P/R 10-25-19:** Covering payroll ending October 19, 2019 in the amount of \$420,848.39.
- d) **Appointments:** Mayor Andrasek made the following appointments:
 - Tree Board:
 - Jeremy Elliott
 - Tyler Sander
 - Economic Development Board:
 - Barry Bowers
 - Jolene Biggs
- e) **Agenda:** Mayor Andrasek amended the agenda to add item #7 Airport Runway Project Inspection Services and item #8 Crack Sealing Bids.

Mr. Urban made a motion to approve the amended agenda. The motion was seconded by Ms. Milsap and passed by a vote of 5-1, with Mr. McPherson voting no.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmember Urban reminded everyone to get out and vote on election day. Councilmember Erb reminded everyone that the City still needs a representative from Ward 4.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **Economic Development Report:** Chamber Board Chair AJ Chrest announced the two Chamber Representatives on the Economic Development Board; Mark Calcara and Mark Chalfant.
4. **Great Bend Better Than Great:** Mark Mingenback and Regan Reif presented the final version of the Great Bend Better Than Great Community Visioning Project.
5. **Letter of Support:** Jon Prescott, Executive Director of Sunflower Diversified Services, requested a letter of support for a KDOT grant for the construction of a bus facility. The facility would be built on 10th street in the lot behind their recycling facility. Mr. Bowers made a motion to approve the Mayor to sign the letter of support. The motion was seconded by Mr. Erb and passed with all voting in favor.
6. **Micro Utility Truck Ordinance:** City Attorney Robert Suelter reported that at a previous meeting, the Governing Body directed that an ordinance be prepared to allow the registration and operation of micro utility trucks in City limits. The parties requested that the Dodge City ordinance be followed. The yearly licensing fee will be \$150. Mr. Heath made a motion to approve Ordinance No. 4345. The motion was seconded by Mr. Erb and passed by a vote of 6-1, with Mr. McPherson voting no.
7. **Airport Runway Project Inspection Services:** Public Lands Director Scott Keeler reported that the City received a bid from Burns & McDonnell for \$21,075 to complete the inspection of the KDOT portion of the runway project. The City originally planned to do the inspection in-house but due to unforeseen circumstances of our Assistant City Engineer getting hit by a truck and the recent resignation of our Public Works Director, we are unable to do the inspection ourselves. Councilmember Biggs asked if we had reached out to the County Engineer to see if we could use their services and Mr. Keeler reported no, that he had only reached out to our previous engineering tech, Karl Otter. Ms. Biggs asked for future projects to keep the County in mind to ask for services when needed. Ms. Biggs made a motion to approve the bid from Burns & McDonnell for \$21,075. The motion was seconded by Mr. Urban and passed by a vote of 6-1, with Mr. McPherson voting no.
8. **Crack Sealing Bids:** City Administrator Kendal Francis reported that crack sealing is one of the most important pieces to a street maintenance plan as cracks allow water into and beneath the base which leads to pavement failure. This has not been done for the past 2 years and we need to catch up to help prolong the life of our streets. We solicited bids for sealing approximately 1/5th of the city residential streets. We received 3 bids. Circle C Paving was the low bidder at \$1.74/lb. However, this was higher than our cost estimate of \$1.25/lb. We have discussed with Circle C the reduction in scope to

approximately 28,000 lbs. of material. They have agreed to honor their price per pound for the reduction in scope. Therefore, staff recommends approving a contract with Circle C Paving for a not to exceed amount of \$50,000. Mr. Urban made a motion to approve the bid from Circle C Paving for an amount not to exceed \$50,000. The motion was seconded by Ms. Biggs and passed by a vote of 6-1, with Mr. McPherson voting no.

ADJOURNMENT: Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:42pm.